

HWG703 GRADUATE ENGLISH**OBJECTIVES**

The objective of this course is to help graduate students develop their written and oral communication skills in English in academic settings. Participants will learn to:

- prepare an academic paper for possible publication;
- plan an oral presentation;
- develop their skill in explaining concepts in their areas of specialization; and
- respond critically, but constructively, to presentations.

HWG703 is a pass/fail course. It consists of 12 two-hour tutorials. Students who are required to take HWG703 need to pass the course before they can enroll for HWG702 (University Teaching for Teaching Assistants).

ASSESSMENTS

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| ○ Introduction of a research article (individual assignment) | 40% |
| ○ In-class oral presentation (individual assignment) | 40% |
| ○ Class participation | 20% |

REFERENCE TEXTS

- DiResta, Diane. 2009. *Knockout Presentations*. Worcester, MA: Chandler House, pp. 19–52.
- Locker, Kitty O., & Stephen Kyo Kaczmarek. 2009. *Business Communication: Building Critical Skills*. 4th ed. New York: McGraw-Hill, chapter 20.
- Swales, John. M., & Christine B. Feak. 2004. *Academic Writing for Graduate Students: Essential Tasks and Skills*. 2nd ed. Ann Arbor: University of Michigan Press.

ON-LINE COURSE SITE

The tutorial handouts and other related information (e.g., assignments) can be accessed from <http://ntulearn.ntu.edu.sg>